

	Business	Teaching Learning and Student Well Being (TL&SWB)	Governor Well Being and Development (GWAD)
Members	At least 4 Governors (to include Chair and/or Vice Chair)	At least 4 Governors (to include Chair and/or Vice Chair) Safeguarding, Staff & Ripon Link Governors	At least 3 Governors Training Link Governor
Number of meetings	4 Meetings - 1 in each Term plus additional Budgetary meeting in Spring Term	3 Meetings - 1 each Term	3 Meetings - possibly prior to first FGB Each term
Chair	Appointed annually	Appointed annually	Clerk to the Governors
Minutes	Prepared by the Clerk to the Governors together with an Executive Summary prepared by Sub Committee Chair	Prepared by the Clerk to the Governors together with an Executive Summary prepared by Sub Committee Chair	Prepared by the Clerk to the Governors together with an Executive Summary prepared by Sub Committee Chair
Distribution of Minutes	To all Governors and Associate Governors	To all Governors and Associate Governors	To all Governors and Associate Governors
Summary Terms of Reference	<p>Finance</p> <ul style="list-style-type: none"> - Prepare, amend and update budgets in line with School Development Plan. - Monitor financial performance. - React to financial variances. - Strategic Financial planning. - Capital expenditure. - Consider and react to the financial impact of proposed LA funding policy changes. <p>Human Resources</p> <ul style="list-style-type: none"> - Senior Staff appointments. - Employment Contracts and legal issues. - Pay Policy. - Head Teacher Annual appraisal. - Staff disciplinary issues. <p>General</p> <ul style="list-style-type: none"> - Legal issues in general. - Consider matters delegated by FGB. - Appointment of Governors in liaison with TA&GWB re skills. - annual preparation of SFVS. - Consider matters delegated by TL&SWB Sub Committee. - Pupil Admission Appeals. - Review Governor Expenses Scheme. 	<p>Curriculum and Learning</p> <ul style="list-style-type: none"> - Ensure a full and appropriate curriculum is available for all students and in accordance with Statutory Requirements. - Monitor individual Student performance records to ensure use of appropriate recording systems and appraisal which are externally moderated. - Ensure appropriate individual Student support is provided in line with EHCP. - Receive reports from SMT/Dept Heads/Teachers re curriculum and teaching issues. - Ensure best use of School facilities. - Make representations to Bus Sub re inadequate/ inappropriate facilities. - Monitor links/communication /involvement of Parents and Carers in performance and additional support. - Monitor adequacy of systems for Career Transition. <p>Teaching</p> <ul style="list-style-type: none"> - Monitor Teaching Performance - Ensure appropriate Teacher support is available. - Consider ways to improve teaching and teacher support. - Monitor all staff well being. - Make representation re areas where additional SLT/teaching /admin support is necessary. <p>Student Well Being</p> <ul style="list-style-type: none"> - Monitor the performance of all students to ensure that appropriate support is provided and all students achieve 'better than expected' outcomes. - Ensure Safeguarding and the well being of Students is well understood by all levels of staff and the students themselves. - Ensure and monitor appropriate Safeguarding and well being training is in place and up to date. - Ensure appropriate policies are in place to counter bullying, internet safety etc. - Monitor the appropriate use of Pupil Premium funding. - Monitor and report on the the progress and well being of all students. <p>General</p> <ul style="list-style-type: none"> - Consider matters delegated by FGB - Maintain a good working relationship with the all the school staff including the Head teacher/SLT. - Liase with the TA&GWB School Learning and awareness walks'. - Ensure that the Curriculum is in accordance with statutory requirements. - Monitor Staff Well being and express concerns when appropriate. - Monitor Student Disciplinary Issues (including Exclusions) 	<p>Well-being</p> <ul style="list-style-type: none"> - Ensure that governors are supported and feel confident in their role. <p>Training/Awareness</p> <ul style="list-style-type: none"> - Arrange appropriate induction and other Training for Governors. - Appoint Mentor Governors for newly appointed Governors - Arrange, in liason with the Chair, Training/Awareness issues to be presented prior to each FGB. - In liason with the TL&SWB arrange School learning walks - In Liason with Training Link Governor monitor Governor Training and report to FGB. - Monitor and where necessary report on Governor visits to the School. <p>Governor Evaluation</p> <ul style="list-style-type: none"> - Over a cycle of say 3 years review Governor performance to confirm that it carries out its role efficiently and effectively. - To maintain a Governor skills audit. - Liase with the Business Sub committee with regard to skills shortages prior to the appointment of new Governors. <p>General</p> <ul style="list-style-type: none"> - Consider matters delegated by FGB