



North Yorkshire County Council
Mowbray School

Masham Road
 Bedale
 North Yorkshire
 DL8 2SD

Tel: 01677 422446

Fax: 01677 426056

Email: headteacher@mowbray.n-yorks.sch.uk
 Headteacher: Jonathan Tearle M.Ed B.Ed (Hons)



National
 Standard
 for Enterprise
 Education

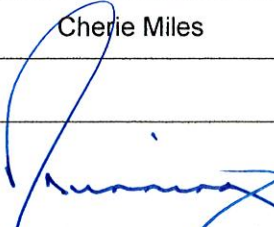


GOVERNOR INDUCTION POLICY

MISSION STATEMENT/ETHOS

*Achieving Success through Understanding, Respect and
 Endeavour'*

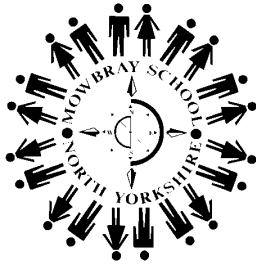
Document Status

Date of policy creation/review	Reasons for review	Date of adoption by the Governing Body	Date of next review
29 TH November 2016	First version	29 th November 2016	Autumn Term 2017
Responsible officer	Responsible officer	Responsible officer	Responsible officer
David Siddall	Robert Dunning	Jonathan Tearle	Cherie Miles
Signed and dated:			
Headteacher		Chair of Governors	

29/11/16.

Links to Other Policies

The Governing Body and Headteacher believe it is essential that all new governors receive a comprehensive induction package covering a broad range of issues and topics. There is a commitment to ensure that the new governors are given the necessary information and support to fulfil their role with confidence. The process is seen as an investment, leading to more effective governance and retention of



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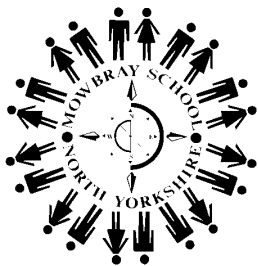
Achieving Success through Understanding, Respect and Endeavour'

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governors.

PURPOSE

- To welcome new governors to the Governing Body and enable them to meet other members
- To encourage new governors to visit the school to experience its atmosphere and understand its ethos
- To meet the Headteacher, staff and children
- To explain the partnership between the Headteacher, school and Governing Body
- To explain the role and responsibilities of governors
- To give background material on the school and current issues
- To allow new governors to ask questions about their role and/or the school
- To explain how the Governing Body and Statutory committees work

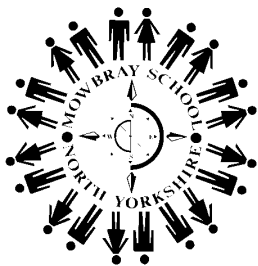
New governors will:

- Be welcomed to the Governing Body by the Chair
- Be invited by the Headteacher to visit the school
- Have the opportunity to tour the school and meet staff and children
- Receive an informal briefing on the school from the Headteacher
- Have the opportunity to meet informally with an existing governor who will then act as their mentor
- Be accompanied by their mentor to their first full Governing Body meeting (if required)
- Have the opportunity to review their first meeting with the mentor
- New governors will receive information on or details of where to find information on the following:-

School Profile
Governors' handbook DFE
Current Governor good practice publications
Mentor Governor contact information
Calendar of works for GB
GB terms of reference

Useful website information

- GB contact list
- List of delegated / linked roles of all Governors and their responsibilities
- GB aims for the upcoming year
- Current school Newsletter



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- Staff list
- Governor visit to school policy and form
- Dates and information for training
- Code of conduct Policy
- New Governor Policy
- School Contact information
- Skills audit
- Details of the Governing Body Terms of Reference
- Dates for GB meetings for the rest of the year
- Calendar of school events

New governors are also recommended to read:

- The School Development Plan
- The latest Ofsted report and action plan
- Statutory Policy documents relevant to their link role (e.g.Child Protection, SEND, Budget Management , Pay Policy, Complaints Policy and Procedure)
- The monitoring performance and evaluation policy
- The school visits policy

Areas that the Headteacher will cover include:

- Background to the school
- Current issues facing the school
- Visiting the school
- The relationship between the Headteacher and Governing Body
- Ensure the new Governor is processed for a DBS check

Areas that the mentor will cover include:

- An overview of the governor's role
- How the full Governing Body meetings are conducted
- How to propose agenda items
- Governor training

